

THAMES VALLEY CONTEMPORARY TEXTILES

Constitution and Rules

1 The Group

- 1.1 The name of the group will be Thames Valley Contemporary Textiles
(The group was formerly known as Thames Valley Contemporary Quilters)
- 1.2 The purpose of the group will be for like-minded people to meet, to learn from each other, to share and develop the interest of working with textiles
- 1.3 The group will aim to bring contemporary textiles out to a wider audience
- 1.4 The group will be non-profit making
- 1.5 The group will be affiliated to the Quilters' Guild of the British Isles

2 Membership

- 2.1 The group will be open to anyone with an interest in contemporary textile
- 2.2 The maximum membership will be 100
- 2.3 Further applicants will be held on a waiting list and offered first refusal for any vacancy that occurs
- 2.4 A membership list shall be maintained by the Committee
- 2.5 Guests will be welcome when accompanied by a member of the group and the attendees do not exceed 100

3 Meetings

- 3.1 The group will meet approximately four times a year
- 3.2 The meetings will be held in a public venue such as community hall
- 3.3 The programme will be planned by the Committee

4 Governance

- 4.1 The group will be run by a committee elected by the members at the AGM
- 4.2 The group officers shall be Coordinator, Treasurer and Secretary
- 4.3 The committee shall comprise the officers and no more than two further elected members
- 4.4 The committee shall meet not less than twice a year
- 4.5 An Annual General Meeting will be held in November; a quorum shall be 10 people
- 4.6 Nominations for election to the Committee shall be made in writing to the Secretary, with a Proposer and a Seconder, one week before the AGM

- 4.7 The normal business of the AGM shall be:
- a. Minutes of the previous AGM
 - b. Coordinators report
 - c. Treasurer's report and presentation of accounts
 - d. Election of Officers
 - e. Any other matters raised by the members

5 Finances

- 5.1 The group shall maintain a fund financed by meeting subscriptions and other monies raised from special events
- 5.2 The meeting subscriptions shall be determined by the Committee
- 5.3 Additional charges can be levied at special events, for example for invited speakers, at the discretion of the Committee
- 5.4 Expenditure in excess of £100 must be approved by two committee members
- 5.5 The group will hold a fund to cover the running cost of the group:
- a. Hire of the hall
 - b. Expenses related to workshops, speakers and exhibitions
 - c. Other expenses related to the group
- 5.6 The group fund will be controlled by the Treasurer, who shall maintain a current account approved by the Committee. The Committee shall nominate two other signatories to sign cheques
- 5.7 The financial year will run from 1st October to 30th September
- 5.8 The accounts will be independently examined at the end of each financial year

6 Insurance

- 6.1 The group will be covered by Public Liability Insurance through the affiliation to the Quilters' Guild of the British Isles

7 Amendments to the constitution

- 7.1 The Constitution and Rules (other than rule 8) can be amended by a simple majority of members at an AGM or a special general meeting

8 Winding Up

If the group will be wound up, any balance remaining in the club fund after payment of all expenses shall not be returned to the members but shall be donated to a charity chosen by the Committee

Passed by members on 10th September 2011